



**INTERREG IPA CBC  
ITALY - ALBANIA - MONTENEGRO PROGRAMME  
LEAD PARTNER SEMINAR**

**Agenda**

**5 June 2018 BARI  
19 June 2018 TIRANA  
20 June 2018 PODGORICA**

*Participants must get familiar with the relevant factsheets of the Programme Manual before attending the seminar!*

Factsheets at: <http://www.europuglia.it/cte-2014-2020/it-al-me/documenti>

*Please note that in Bari the working language will be Italian, in Tirana a part of the presentations will be held in English, a part in Albanian and in Podgorica in Montenegrin.*

BARI 09:30 – 13:00 First session TIRANA and PODGORICA 08:30 – 12:30 First session	
<b>Part A</b>	<b>Registration, introduction</b>
<b>Contents and inputs</b>	<ul style="list-style-type: none"> <li>Cooperation Programme, Regulations</li> <li>Subsidy contract and partnership agreement templates, Templates 3.1.1, 3.1.2</li> </ul>
<b>Expected output</b>	<ul style="list-style-type: none"> <li>Common understanding on key legal documents, reporting and financial flows</li> <li>Presentation by Mauro Novello</li> <li>Questions and answers</li> </ul>
<b>Part B</b>	<b>Financial management</b>
<b>Contents and inputs</b>	<ul style="list-style-type: none"> <li>Factsheets no. 4.3, 4.4., 4.9., 4.10</li> <li>Presentations by Antonio Agrosi, Fabrizio Errico and Davide Marcianò and Albanian and Montenegrin NIPs</li> <li>Questions and answers</li> </ul>
<b>Expected output</b>	<ul style="list-style-type: none"> <li>Increased awareness and understanding on the eligibility rules, public procurement requirements and first level control requirements</li> </ul>

<b>BARI 13:00 – 14:00 Break</b> <b>TIRANA and PODGORICA 12:30 – 13:30 Break</b>	
<b>BARI 14:00 – 16:30 Second session</b> <b>TIRANA and PODGORICA 13:30 – 15:00 Second session</b>	
<b>Part A</b>	<b>Reporting and changes</b>
<b>Contents and inputs</b>	<ul style="list-style-type: none"> <li>• Factsheets no. 4.1 and 4.7</li> <li>• Presentations by Aurora Losacco, Aferdita Mezini, Chiara Campanile and Fabrizio Errico and Albanian and Montenegrin NIPs</li> <li>• Questions and answers</li> </ul>
<b>Expected output</b>	<ul style="list-style-type: none"> <li>• Increased awareness and understanding on reporting procedures, financial reporting and project changes</li> </ul>
<b>Part B</b>	<b>Project communication</b>
<b>Contents and inputs</b>	<ul style="list-style-type: none"> <li>• Factsheet no. 4.5</li> <li>• Presentation by Ileana Inglese</li> <li>• Questions and answers</li> </ul>
<b>Expected output</b>	<ul style="list-style-type: none"> <li>• Increased awareness and understanding on the <u>fundamental role of project communication</u> for the success of the project</li> </ul>
<b>BARI 16:30 End of the Seminar</b> <b>TIRANA and PODGORICA 15:00 End of the Seminar</b>	