



Interreg - IPA CBC
Italy - Albania - Montenegro



EUROPEAN UNION



TARGETED CALL WORKSHOP

Presentation of Targeted Call for Proposals

Bari, Campobasso, Podgorica, Tirana - January 2019

Joint Secretariat



REGIONE PUGLIA

Agenda of the workshop

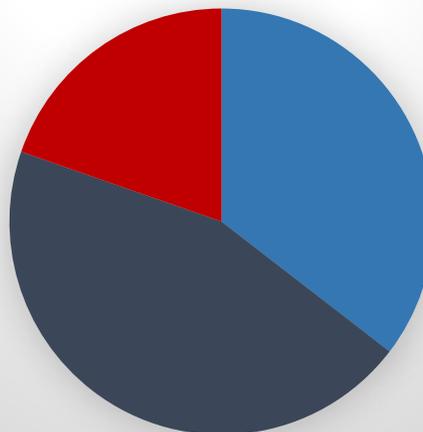
- ✓ Welcome and introduction
 - Mr. Domenico Laforgia, Managing Authority
- ✓ Session 1 / 1h 30 min.
 - Presentation on quality requirements
 - Case study
- ✓ **Session 2 / 1h 30 min.**
 - **Presentation on Targeted call**
 - **Questions and answers**



Programme progress

	2017	2018	2019	2020	2021	2022	2023	2024
Technical assistance	■	■	■	■	■	■	■	■
First call projects		■	■	■				
Thematic projects			■	■	■	■	■	
Targeted call projects				■	■	■		

Financial allocation



- First call
- Thematic
- Targeted

Financial allocation Targeted Call



Axis	IPA Contribution (85%)	National Contribution (15%)	Total (100%)
1 Competitiveness	85.000,00	15.000,00	100.000,00
2 Tourism	2.845.854,31	502.209,58	3.348.063,90
3 Environment	4.591.729,43	810.305,19	5.402.034,63
4 Transport	4.022.184,42	709.797,25	4.731.981,67
TOTAL	11.544.768,17	2.037.312,03	13.582.080,19

Please note that for P.A. 3, S.O. 3.1. it is not possible to submit project proposals, as the entire amount of P.A. 3 is allocated to S.O. 3.2. energy efficiency. For P.A. 1, S.O. 1.1. it is possible to submit only small scale project proposals. This allocation includes the Small Scale Project allocation.

Timeline Targeted Call



✓ Programme timeline:

- ✓ Sep. 2018 – Feb. 2019 Pre-announcement
- ✓ Mid Feb. - Mid Apr. 60 days CALL OPEN
- ✓ Apr. - Jul. Eligibility assessment and integration
- ✓ Sep. - Dec. Quality assessment and JMC decision

✓ Applicants timeline :

- ✓ Until mid Feb. Building the partnership and collecting partners docs (draft statements, statutes, private pp balance sheets, etc.)
- ✓ Mid. Feb. /end Mar. Developing strategy, work plan, activities, Cost estimation/ budget
- ✓ End March Partners meet to agree / sign statements
- ✓ Begin Apr. /mid Apr. Fill in eMS application form

Partner search



Email js@italy-albania-montenegro.eu with:

- a) selected specific objective,
- b) project idea description (500 characters)
- c) type of partners and countries searched
- d) organisation name
- e) contact person email
- f) consensus to publish the data for partner searches
EU General Data Protection Regulation

23 January in TIRANA: Partner Search Forum



FIRST WARNING



CAREFULLY STUDY THE COOPERATION PROGRAMME

- ✓ Do I find my need/problem/issue also in the CP?
- ✓ According to the specific objectives in the CP, how can I best formulate my project objectives?
- ✓ According to the programme expected actions, outputs and results, what can I do, how can I contribute?
- ✓ CHECK COOPERATION PROGRAMME AND MANUAL (Fs.1.1.)
at www.italy-albania-montenegro.eu



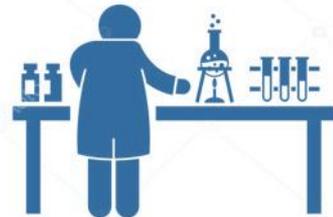
Targeted call definition



What

«Targeted» means:

- ✓ Strategic for the Programme, to reach its objectives
- ✓ Filling the gaps identified
- ✓ Focused on some topics, some partners
- ✓ Small amounts, but effectively used
- ✓ Small partnerships
- ✓ Capitalising / strategically focused

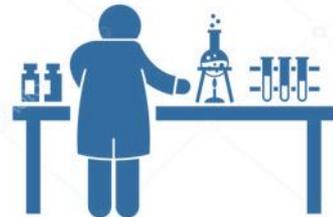


Rewarded project focus



Additional points in the assessment for:

- ✓ Projects focused on missing topics (+ 5 points)
- ✓ Projects explicitly capitalising/finding synergies and avoiding overlapping (+ 5 points)
- ✓ Projects concreting tackling EUSAIR actions (action plan) / communicating with EUSAIR actors (+ 8 points)



Missing topics list

✓ 1.1. SMEs competitiveness:

- Social innovation/inclusion
- Blue and green economy

✓ 2.1. Tourism:

- Family tourism,
- Sport/adventure tourism
- Youngsters tourism

✓ 2.2. Creative industries:

- Arts other than visual arts (music, literature, etc.)

✓ 3.2. Energy efficiency:

- common energy planning
- Adoption of European standards in the RES and RUE sector for public administrations

✓ 4.1. Transport:

- Multimodal connections
- Custom procedures
- Connections between CB transport / the EU trans-European corridors
- Improvement of maritime connections
- Optimization of out of standard loads

Source of inspiration for the topics

- **Blue and green economy**

- **Social innovation/inclusion**

<http://ec.europa.eu/social/main.jsp?langId=en&catId=1>

https://ec.europa.eu/maritimeaffairs/policy/blue_growth_en

- **Family tourism**

Panoramed:

http://www.enpicbmed.eu/sites/default/files/live_your_tour_final_0.pdf

- **Sport/adventure tourism**

- **Youngsters tourism**

Panoramed: <https://emblematic.interreg-med.eu/>

https://ec.europa.eu/growth/sectors/tourism/offer_en

- **Arts other than visual arts (music, literature, etc.)**

https://ec.europa.eu/culture/policy/cultural-creative-industries_en

- **Common energy planning**

- **Adoption of European standards in the RES and RUE sector for public administrations**

<https://ec.europa.eu/energy/en/topics/energy-efficiency>

<http://www.alter-energy.eu/>

- **Multimodal connections**

Panoramed: <http://www.adbmultiplatform.eu/adb/>

- **Custom procedures,**

- **Connections between CB transport / the EU trans-European corridors**

- **Improvement of maritime connections**

- **Optimization of out of standard loads**

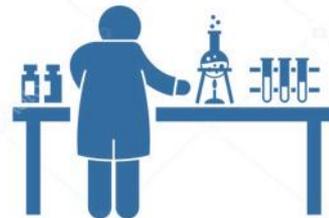
Panoramed: Project FREIGHT4ALL

https://ec.europa.eu/transport/home_en

Key features of the Targeted call

Special

- ✓ Two project types: normal and small scale
- ✓ Co-financing (85% IPA, 15% national). IT public co-financing, AL/ME and IT private own co-financing
- ✓ Pre-financing 20% IPA amount (Private partners with guarantee) / 30% small scale
- ✓ Open ranking list / both for normal and small
- ✓ De-committment target: 85% of amount for the period
- ✓ Eligibility see manual fs. 4.10

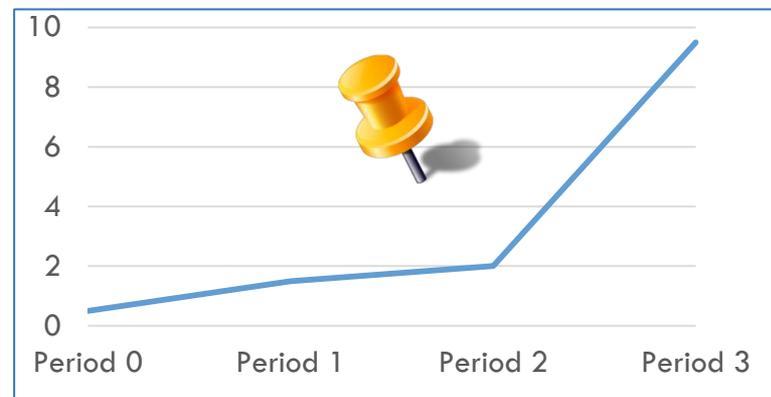


SECOND WARNING



CAREFULLY PLAN THE BUDGET

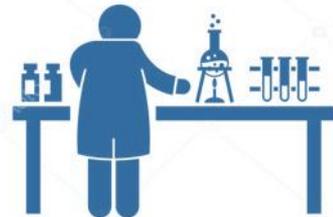
- ✓ Co-financing and reimbursement principles means to commit own resources
 - e.g. staff involved in the project
 - have funds to advance expenditures and to wait for reimbursement
- ✓ De-committment targets means to plan periods carefully
 - Interreg projects start very slow (e.g. 1st period <10%)
 - Peak towards the end (e.g. 80% 3rd period)



Partnerships



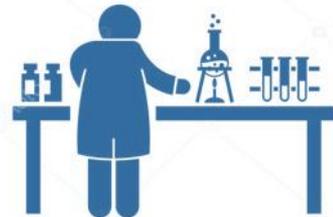
- ✓ Eligible partners:
 - Operational branch in the area
 - Public and public law bodies, and Non-profit (12 months established)
- ✓ Min. 1 partner from Puglia, Molise, AL and ME
- ✓ Max. 5 partners, + associated pps (1/pp)
- ✓ Universities/research centres, Ministries/It. Regions:
1 p_i./S.O. as LP, 2 p_is./S.O. as PP



Project size / duration



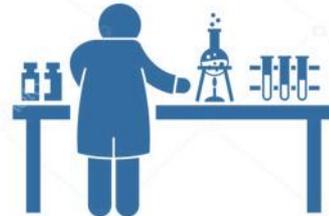
- ✓ Min. 400.000 – Max. 850.000 (P.A. 4 1,2 Mio.):
 - Balanced distribution of activities among pps (assessed at quality check)
- ✓ Max. duration 18 months (3 reporting periods ending 30/6 & 31/12, projects start around March 2020)
- ✓ Project preparation lump sum €10.000 (period 0 until day before project start).
- ✓ Project closure lump sum €5.000.



Application



- ✓ Application only through eMS form
- ✓ ATTACHMENTS ARE COMPULSORY:
- ✓ Partners statements, signed by legal representative, valid identity document
- ✓ Statutes / establishment acts
- ✓ For private: Last two balance sheets (or one if not available)

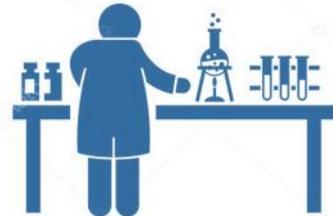


Work packages



✓ 4 compulsory work packages:

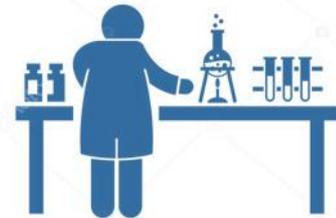
- Management WP M
- Communication WP C
- Min. 2 max 3 implementation WP T (contributing to at least one programme output indicator) of which one pilot action (innovative and visible)
- Optional: Preparation WP P



Eligibility assessment



- ✓ 8 eyes principle: 2 officers each project + NIPs shall check:
 - Submission in time
 - Submission through the eMS
 - Obligatory annexes correct and submitted
 - Supporting documents duly filled, signed and stamped (if stamp is applicable)
 - Geographical location of activities and partners
 - Eligibility of Lead Partner
 - Eligibility of Project Partners



Eligibility assessment



- Requirements regarding the minimum and maximum number of partners, including maximum numbers of applications for universities, research bodies, ministries and Italian regional authorities.
- Maximum co-financing rate respected
- Minimum and maximum amounts per project respected
- “Non-profit organizations” Partners registered at least in the last 12 month
- The project includes at least four work packages (Project management, Implementation, Communication, Pilot action)

Quality assessment

Strategic criteria	44
Operational criteria	43
Sustainability criteria	13
Targeted criteria	13
JSC criteria	20
Total	133

- ✓ 8 eyes principle: 2 officers + 2 NIPs
- ✓ JSC members nominated by the JMC
- ✓ If needed, technical experts



Pay attention to quality criteria!

Points scoring



	SCALE 0,1 TO 5,0	SCALE 0,1 TO 3,0
4,1 to 5,0 =	The application fulfils the given criterion to an excellent level and the provided information is sufficient, clear and coherent for assessing the criterion.	
3,1 to 4,0 =	The application fulfils the given criterion to a very good level, however, some aspects of the given criterion lack certain clarity or coherence.	
2,1 to 3,0 =	The application fulfils the given criterion to a sufficient level, however, some aspects of the given criterion have not been met fully or not explained in full clarity or detail.	The application fulfils the given criterion to an excellent level and the provided information is sufficient, clear and coherent for assessing the criterion.
1,1 to 2,0 =	The application has serious shortcomings in fulfilling the given criterion and/or the provided information is of low quality.	The application fulfils the given criterion to a sufficient level, however, some aspects of the given criterion have not been met fully or not explained in full clarity or detail.
0,1 to 1,0 =	The application does not fulfil the given criterion.	The application does not fulfil the given criterion.

If the information required is completely missing the score is 0 (zero).

Joint Monitoring Committee



- ✓ The JMC decides on the final score grid and conditions for approval, if any, based on:
 - JS technical assessment
 - JSC policy assessment
 - JMC own assessment

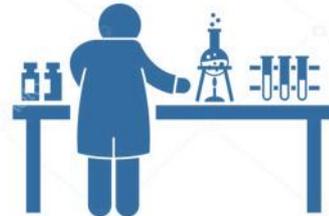


Small scale projects



Simplification

- ✓ Only Lump sums admitted: one of the simplified cost options (SCOs) provided by the EU Regulation
- ✓ Major simplification for you i.e. **NO REPORTING** on real costs basis
- ✓ Testing innovative financing options
- ✓ Where not specified, the general rules of the call are valid



Financial allocation for small scale projects



Axis	IPA Contribution (85%)	National Contribution (15%)	Total (100%)
1 Competitiveness	85.000,00	15.000,00	100.000,00
2 Tourism	295.517,90	52.150,22	347.668,12
3 Environment	476.812,27	84.143,34	560.955,61
4 Transport	417.669,83	73.706,44	491.376,27
TOTAL	1.275.000,00	225.000,00	1.500.000,00

How does a lump sum work



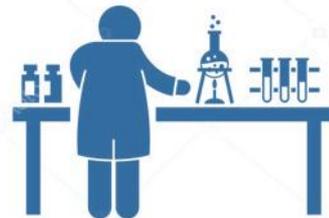
- ✓ Lump sum is a simplified approach: if the output is delivered 100% of the lump sum is paid
- ✓ No real cost documentation is required
- ✓ It is a proxi: Sometimes you gain, sometimes you loose
- ✓ The JS/MA verifies only the existence and reality of the output
- ✓ In compliance with art. 67 (4) of CPR Reg. (EU) No. 1303/2013 small scale projects implemented exclusively through public procurement are not admitted.

Small scale projects



Simplification

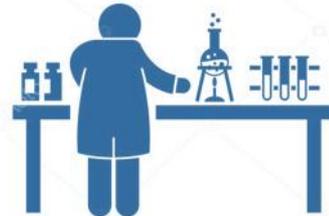
- ✓ Projects entirely made of several lump sums
- ✓ NO other costs allowed
- ✓ Maximum 3 partners. Limit for Min./Reg./Uni:
max.1 pj./S.O.as LP, 1 pj./S.O. as PP
- ✓ maximum 100.000 EUR – pre-financing 30%
- ✓ Duration 12 months
- ✓ Some quality criteria not applicable
- ✓ 3 types of lump sums:
 1. Preparation
 2. Seminars and conferences
 3. B2B missions



Lump sum preparation



- ✓ Amount: 5.000 EURO
- ✓ Covering e.g. but not only:
 - meetings between potential partners
 - related staff costs
 - travel costs
 - external expert costs for preparation of the documentation
 - studies
 - translation of documents
 - consultations
 - any other cost related to the preparation of the operation activities carried out before signing the Subsidy Contract/ Partnership Agreement.

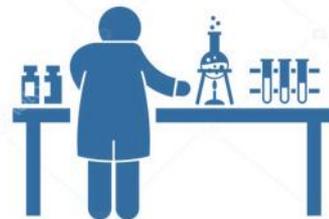


Lump sum workshop & conference



Included

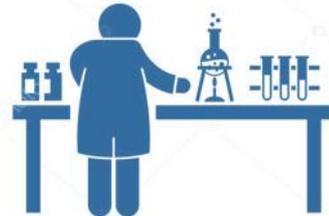
- ✓ at least 1 day/ at least 40 participants event
- ✓ covering e.g. but not only:
 - executive planning of the event (staff cost + external expertise)
 - logistical assistance
 - fee for speakers, including travel and accommodation
 - rental services and setting up locations
 - kit-event realization
 - hostess service
 - interpreter service
 - catering service
 - operational secretary, including travel and accommodation
 - preparation /implementation of the promotion campaign for the event
 - event follow-up (reporting, evaluation, press releases, etc.)



Lump sum B2B



- ✓ at least 10 economic operators
- ✓ covering e.g. but not only:
 - incoming activities, including travel and accommodation
 - logistical assistance for operators of economic activities
 - rental services and setting up locations
 - hostess service
 - interpreter service
 - catering service
 - operational secretary, including travel and accommodation
 - preparation and implementation of the promotion campaign for the event
 - event follow-up (reporting, evaluation, press releases, etc.)



Lump sum events

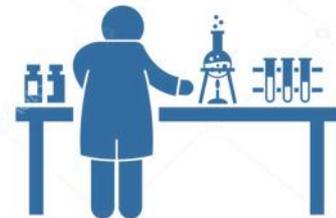


	Italy Total (IPA contribution + National co-financing)	Albania Total (IPA contribution + National co-financing)	Montenegro Total (IPA contribution + National co-financing)
Workshop, seminars and conferences	EUR 17.000	EUR 12.000	EUR 11.000
Incoming missions & B2B meetings	EUR 21.000	EUR 15.000	EUR 13.000

Reality/existence of the output



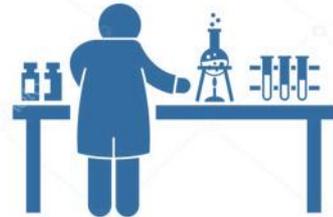
- ✓ Preparation: proof that project was prepared is the submission of the application form and its compulsory attachments
- ✓ Events: Documentation of existence:
 - Preparation: Agenda, invitation, papers/ studies, workshop outline, publications etc.
 - Implementation: Signature list, photos, social media, on-the-spot check report by JS, etc.
 - Follow-up: minutes, participants satisfaction form, evaluation, etc.



Management verification



- ✓ Preparation: JS/MA/NIPs verifies the submission of the application form and its compulsory attachments
- ✓ Events: JS and National Info Points invited to participate in all events (one month notice)
- ✓ At least one event per project / without prior notice on-the-spot verification
- ✓ At reporting documentation of existence / request additional proof, if needed.



THIRD WARNING

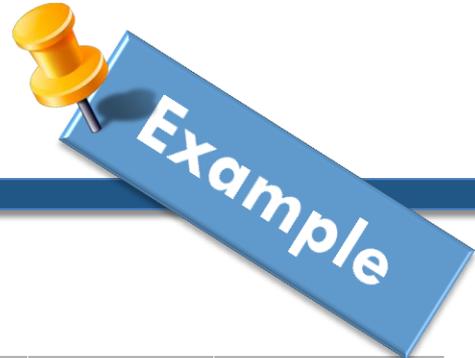


BE READY TO DEMONSTRATE THE EXISTANCE AND QUALITY OF THE OUTPUTS AND YOUR WORK

- ✓ Collect participants feedback (e.g. through googleforms, on paper) to analyse/evaluate achieved results through outputs, based on external opinions
- ✓ Collect signature lists, photos, media reports etc. & remember consent to use data for audit purposes
- ✓ Submit a procurement plan, list of internal staff involved & their signatures (fully externalised projects not admitted)



Budget simulation



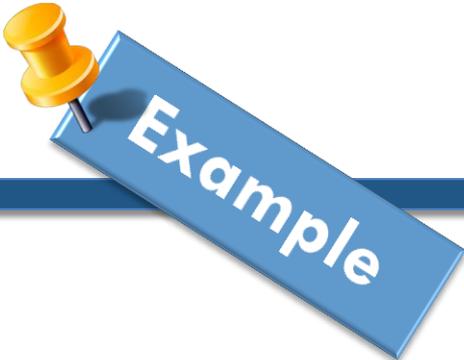
Project total	budget						
Partners	Country	Seminars	Sub-Total	Preparation	Total	Total IPA	Total Nat.
LP	IT	3	51.000	5.000	56.000	47.600	8.400
PP1	AL	2	24.000		24.000	20.400	3.600
PP2	ME	1	11.000		11.000	9.350	1.650
Total			86.000	5.000	91.000	77.350	13.650

Reporting periods simulation



	Project reporting					
Partners	Period 0	Period 1	Period 2	Total	Total IPA	Total Nat.
LP	5.000	17.000	34.000	56.000	47.600	8.400
PP1		12.000	12.000	24.000	20.400	3.600
PP2			11.000	11.000	9.350	1.650
	5.000	29.000	57.000	91.000	77.350	13.650
		1st milestone	2nd milestone			

Payments simulation



Example

Payments IPA 85%		
Advance (30%)	23.205	At project signature
1st Milestone	28.900	End of first period
2nd Milestone	25.245	End of second period
TOTAL	77.350	

Call publication



- **Planned for February 2019**
Use this time to develop your project!
- The Call will be published on:
 - ✓ the official site of the programme www.italy-albania-montenegro.eu
 - ✓ the official journal of the MA
 - ✓ the website of the National Authorities
- The eMS link will be available for applying from the website



eMS application



Check eMS Manual!
Register + Select Call
+ Create new project

← → ↻ <https://www.italy-albania-montenegro.it/ems/app/main?execution=e1s1>

Interreg - IPA CBC
Italy - Albania - Montenegro 

-  Login
-  Registration

EN ▾

eMS[★]
electronic
monitoring
system

developed by
cpb
software

INTERACT 

Login Section

Username* **Username required**

Password*

Login Register Forgot Password

*Welcome to the Interreg IPA CBC Italy-Albania-Montenegro Programme e-Monitoring System!
Information about the Programme is available on the website: www.italy-albania-montenegro.eu*

HELP DESK:

Joint Secretariat support



- Running support at help desk:
js@italy-albania-montenegro.eu
- Weekly FAQs published on the call website at
www.italy-albania-montenegro.eu
- When the call is open, regular “open days” meetings or skype meetings may be organised by the Joint Secretariat on request by at least 6 organisations
- National Info Points support in Albania and Montenegro





Thank you for your attention

- *Coordinator* - Mauro Novello
- *General secretariat* - Aferdita Mezini
- *Communication officer* - Ileana Inglese
- *Finance officer* - Antonio Agrosi
- *Legal officer* - Davide Marcianò
- *Project officer* - Chiara Campanile
- *Project officer* - Aurora Maria Losacco
- *Technical ass. to MA* - Francesco Carabellese
- *Technical ass. to MA* - Fabrizio Errico

