

Interreg IPA CBC Italy–Albania–Montenegro Programme

PROGRAMME MANUAL

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Dear reader,

This Programme Manual has been made to provide project partners and potential participants with all the information needed to develop, implement and close a project within the Interreg IPA CBC Italy-Albania-Montenegro Programme. This manual is a handy tool designed as a collection of fact sheets with concise information and guidance on the different aspects to be observed during each phase of the project life cycle.

Nevertheless, this manual does not replace any other documents, and we invite participants to study carefully the cooperation programme, the EU-structural funds regulations and other relevant information provided by the Partner State in which the project participant is situated.

This manual is meant to be interactive: simply click on the factsheet which is of interest for you and the respective document will automatically be opened. If the factsheets will be updated by the programme, an announcement will be published on the programme web portal and the new version will be made available for download at www.italy-albania-montenegro.eu, with indication of the new date of publication in the footer.

Please note that the versions numbers refer to different nature of changes. In particular the first two numbers refer to the version of the fact sheet (e.g. version 01) and are not going to change, unless there are substantial changes, i.e. new rules are introduced, rules are changed, procedure changes, etc., (e.g. version 02). The number after the point refers to new versions having only minor changes, i.e. stylistic, layout, clarification or explanations, reference links, etc., (e.g. version 01.2).

We hope you will find this manual useful and wish you a successful implementation of your Italy-Albania-Montenegro project!

Yours,
Managing Authority & Joint Secretariat

LEGAL NOTICE

The objective of the manual is to provide support to project partners as well as to regulate all programme processes.

The Managing Authority/Joint Secretariat is not legally bound by the information contained in or omitted in the Manual and does not accept any liability in this respect. Only the Contractual Conditions and the relevant legal and regulatory framework, which apply to the implementation of the Programme and project's Subsidy Contract are binding.

This Manual is a tool developed as a collection of fact sheets with brief guidance on the different aspects of the project and programme life cycle. Each single fact sheet might be updated separately, while the other fact sheets will not be affected. In case of update the JS will publish a notice in the programme website.

The Manual does not replace other documents specified in the cooperation programme, the EU-structural funds regulations and other national rules. Please note that the interpretation of legal provisions of European and national rules provided in the Manual have no legally binding value. The Managing Authority/Joint Secretariat cannot take legal responsibility for changes in the interpretation to these rules, which may occur as a result of new legislation, new national and EC guidance or new court decisions and may affect this Manual. In case of doubts, it is therefore advisable to seek for legal advice.

This Programme Manual will be available in its current version on the Programme web portal:

<https://www.italy-albania-montenegro.eu/tools/programme-manual>