Interreg IPA South Adriatic

Co-funded by the European Union

Interreg IPA South Adriatic (Italy-Albania-Montenegro 2021-2027)

National Info Days

Tirana / Podgorica 22 - 23 November 2022

MA/JS of the Interreg IPA South Adriatic

REGIONE PUGLIA

Interreg IPA South Adriatic

Interreg Co-funded by the European Union
IPA South Adriatic

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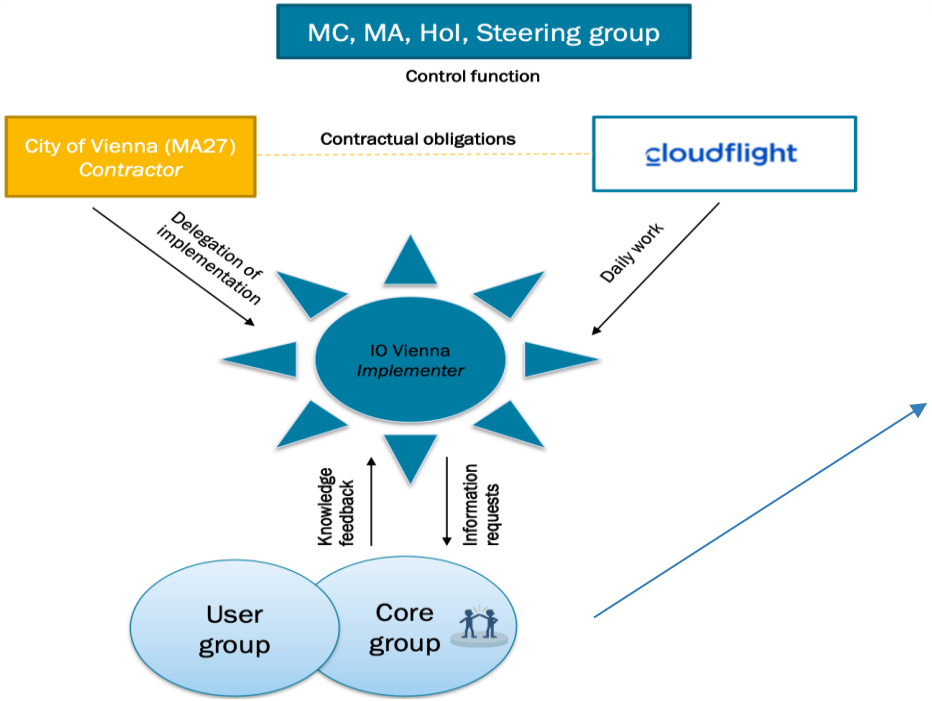
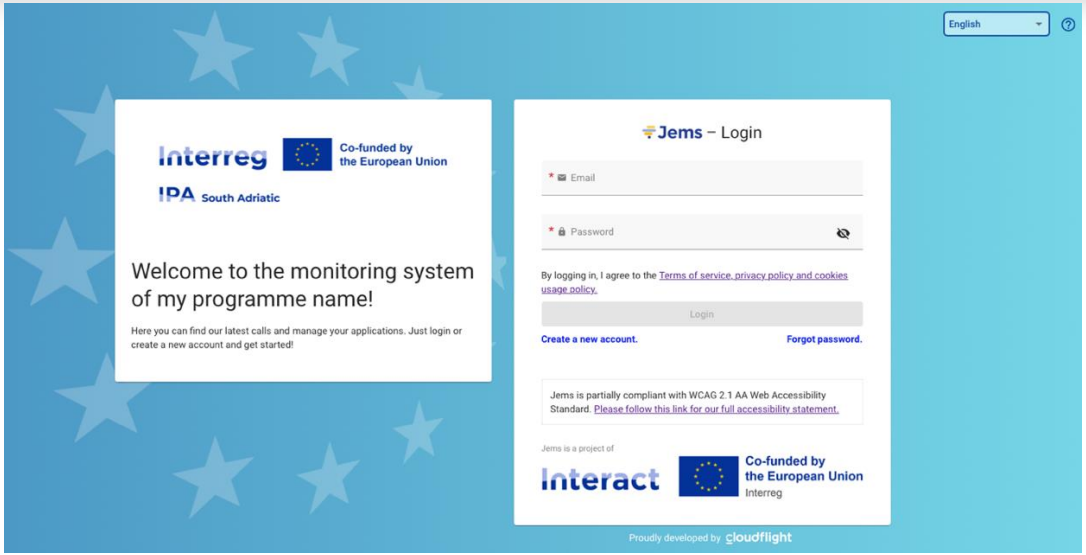
Introduction



Core group (7 Interreg programmes)

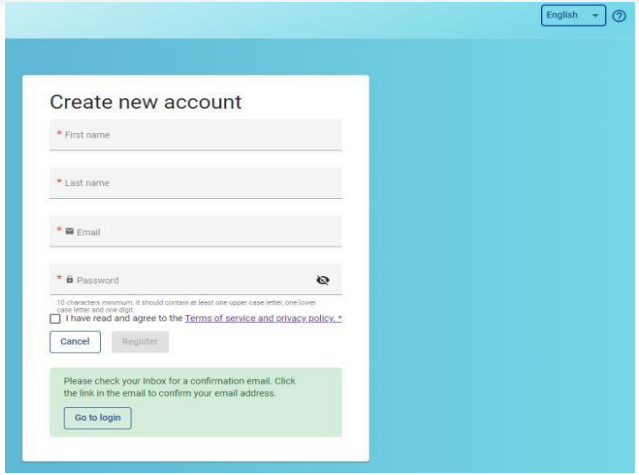
Interreg IPA CBC Italy-Albania-Montenegro
Interreg Central Europe
Interreg CBC Romania-Bulgaria
Interreg CBC Slovenia-Hungary
Interreg Central Baltic
North West Europe
Interreg Austria - Hungary

Registration – Login – Dashboard



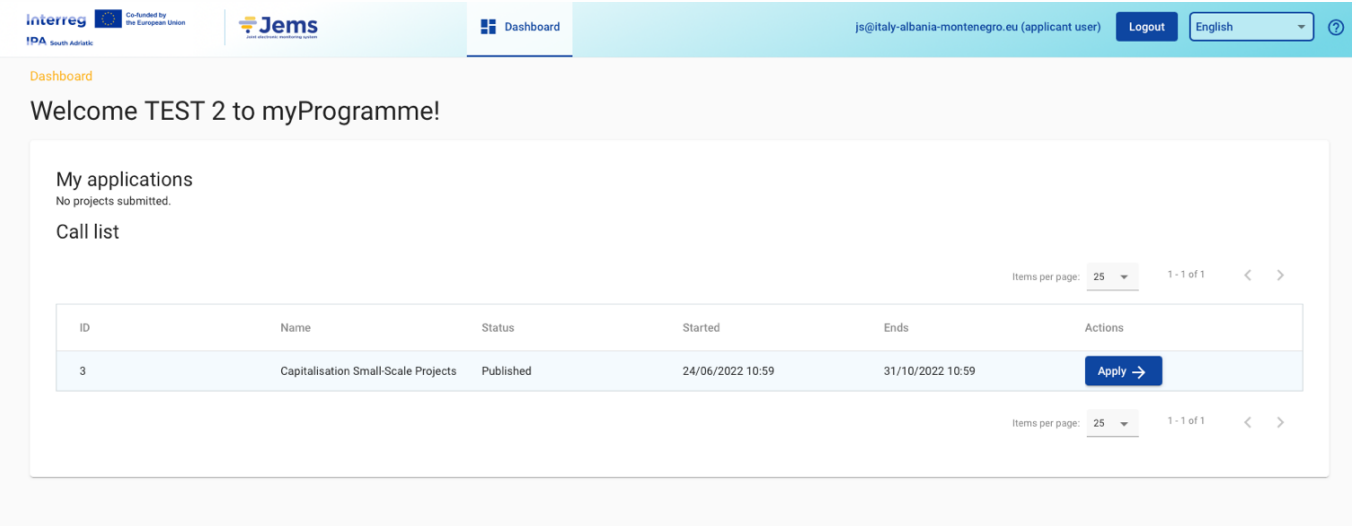
- Jems run in English language only

Registration – Login – Dashboard



- Email for Applicant registration: **Please use only institutional email**;
- Upon creation of a new account a message to check your Inbox for a confirmation email appears in green;

Registration – Login – Dashboard



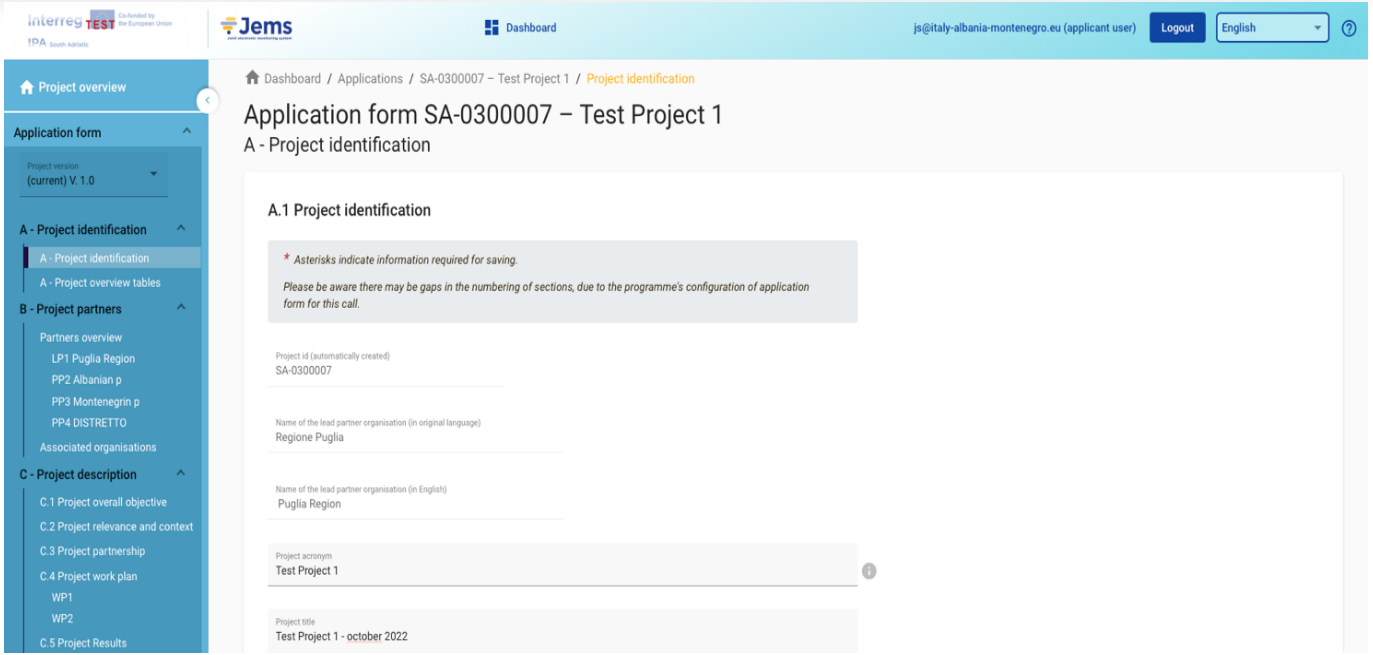
- In this section, all published calls are listed. Open calls have a button to “Apply”

Application Form : Structure

This section needs to be filled in by the applicant and consists of the following subsections:

- Application form usability features
- Project overview
- Application form versioning
- A- Project Identification
- B- Project Partners
- C- Project description
- D- Project budget
- E- Project lump sums
- Check & Submit
- File management (Attachments/Annexes)

Application Form : Structure



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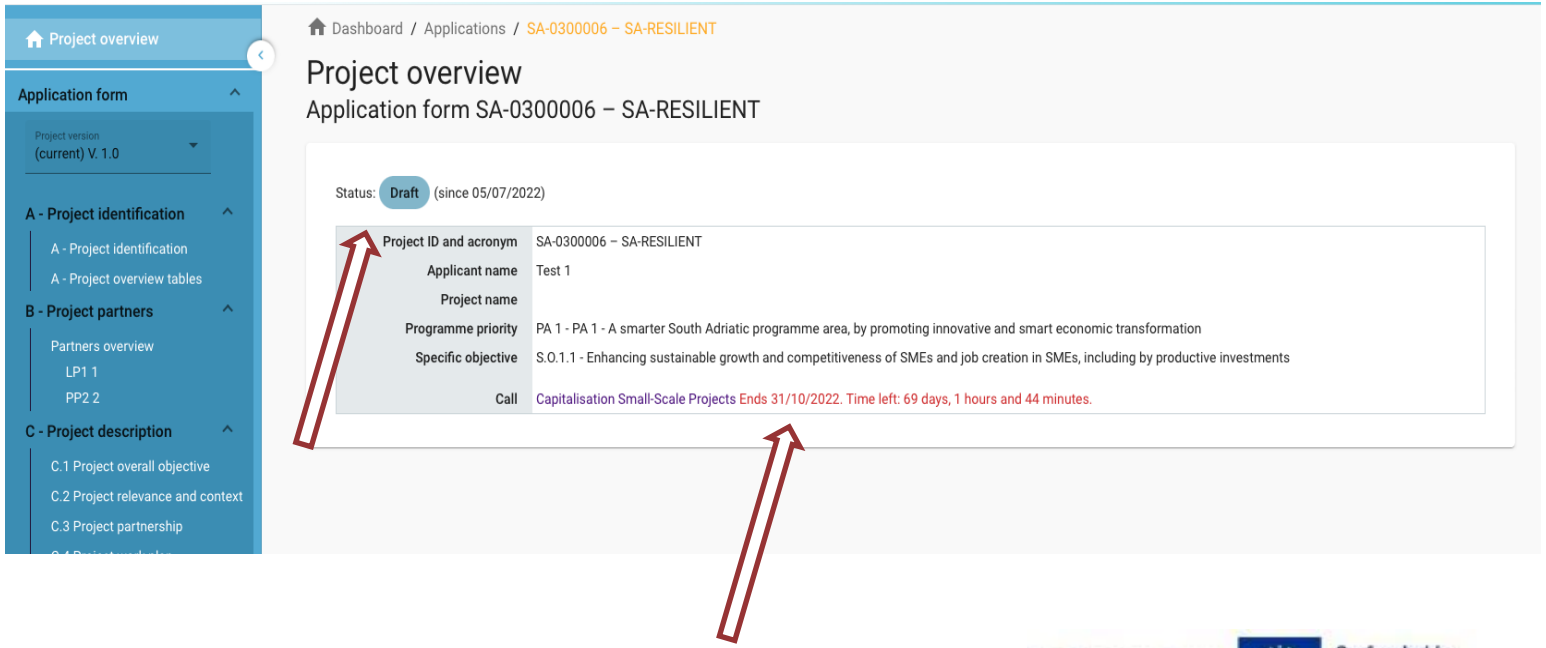
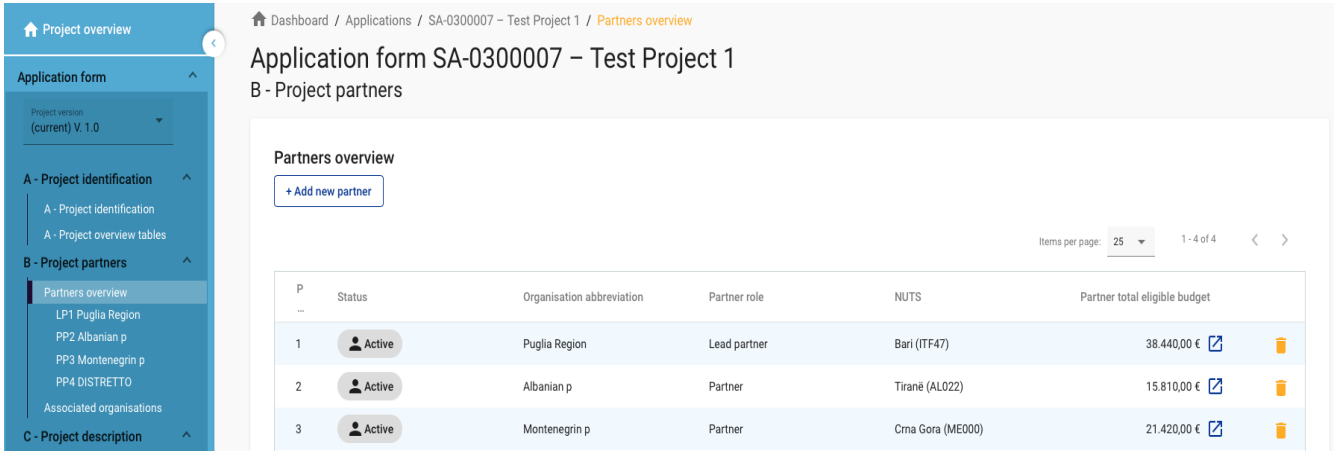
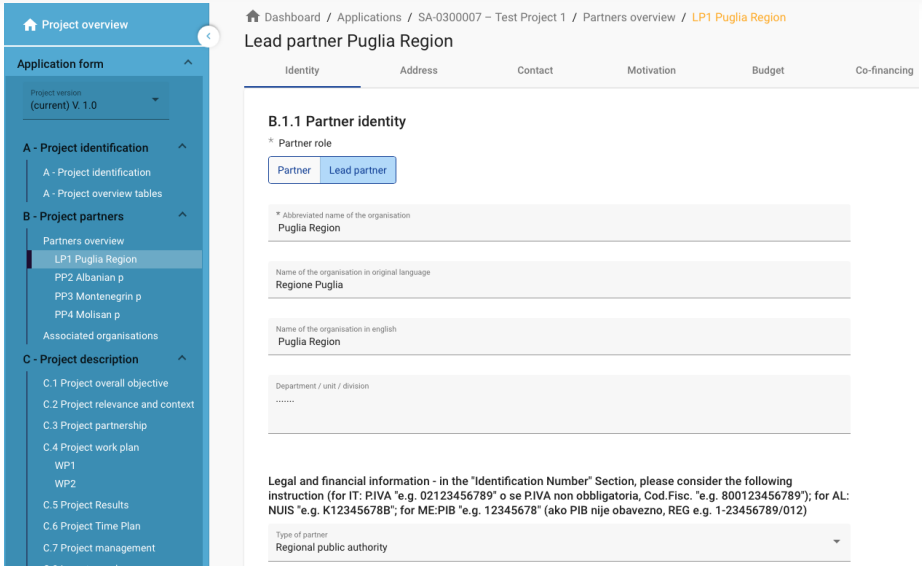
Application Form : Structure



Application Form : Partner section



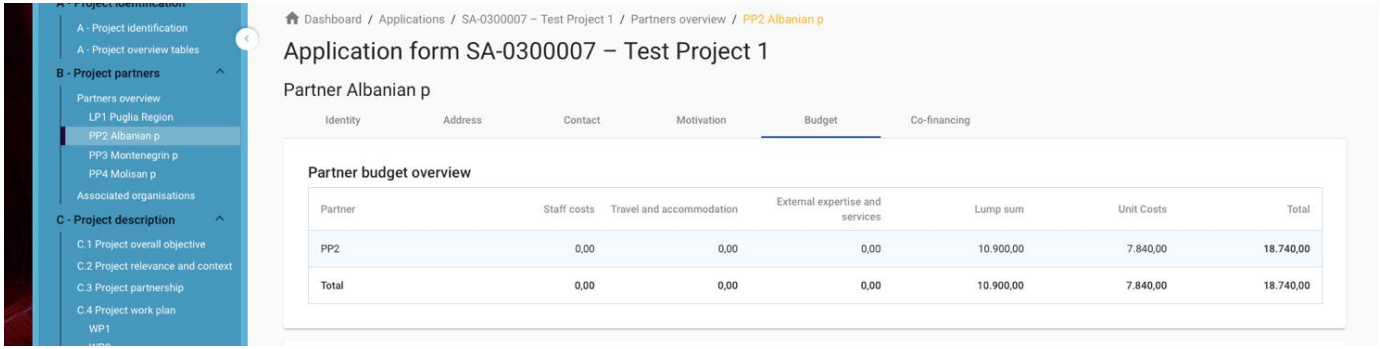
Application Form : Partner section



VAT number has to follow standard format per country:

- IT: P.IVA "e.g. 02123456789" o se P.IVA non obbligatoria, Cod.Fisc. "e.g. 800123456789»
- AL: NUIS "e.g. K12345678B»
- ME: PIB "e.g. 12345678" (ako PIB nije obavezno, REG e.g. 1-23456789/012)

Application Form : Budget

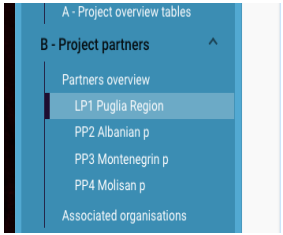


The overview table shows:

- the partner budget per cost category;
- lump sum costs
- Unit Costs

Application Form : Budget

Project partner section



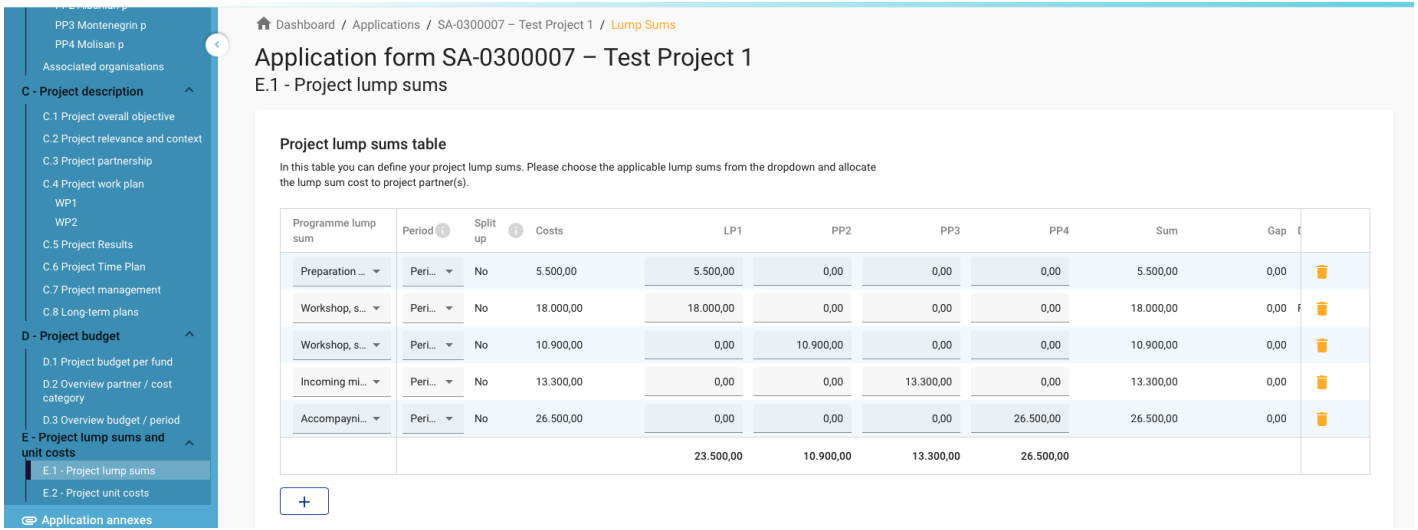
Unit costs covering more than one cost category

Programme Unit costs	Description	Unit type	No. of units	Price per unit	Total	Period 1	Period 2
			1,00		0,00	0,00	0,00
+					0,00	0,00	0,00

The Unit costs can be chosen from the dropdown list and settings predefined by the programme are automatically prefilled

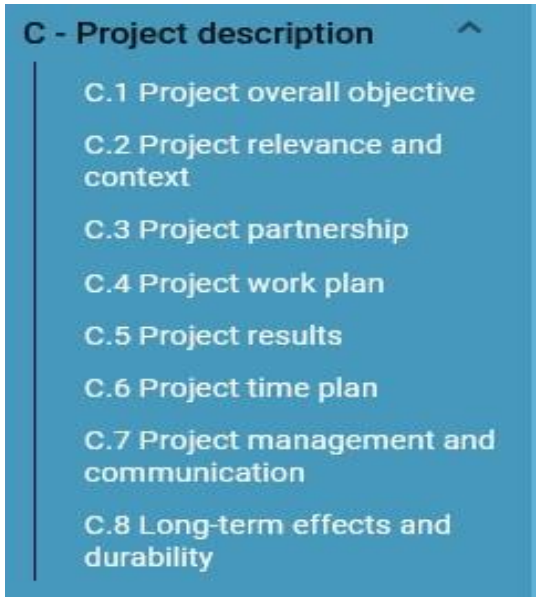
Application Form : Budget

Project lump sums section



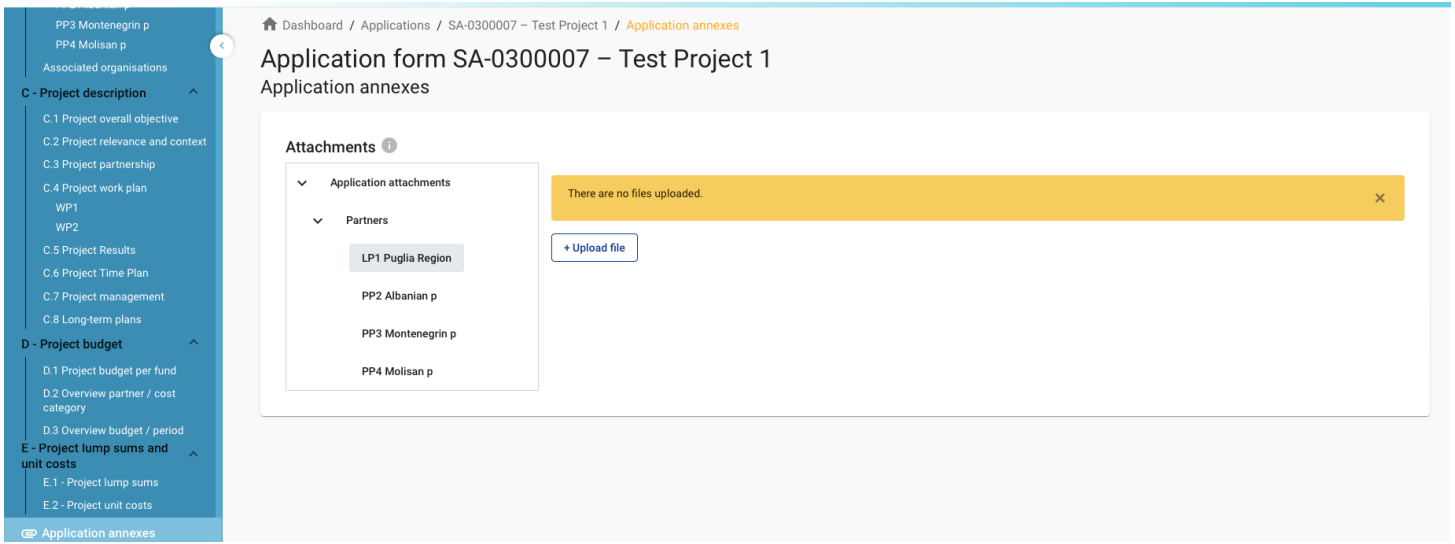
The lump sums can be chosen from the dropdown list and settings predefined by the programme are automatically prefilled

Application Form : Project descprition



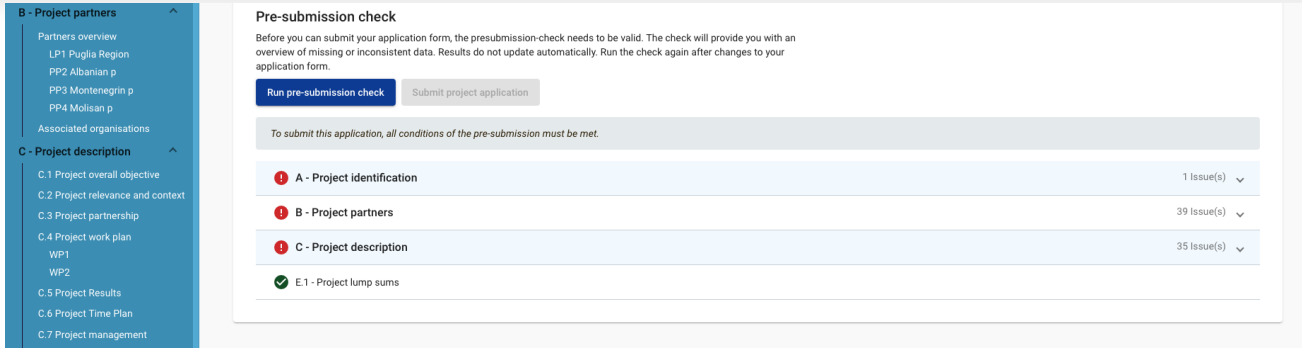
Section C is structured in 8 sub-sections C1.-C8

Application Form : Upload & Annexes



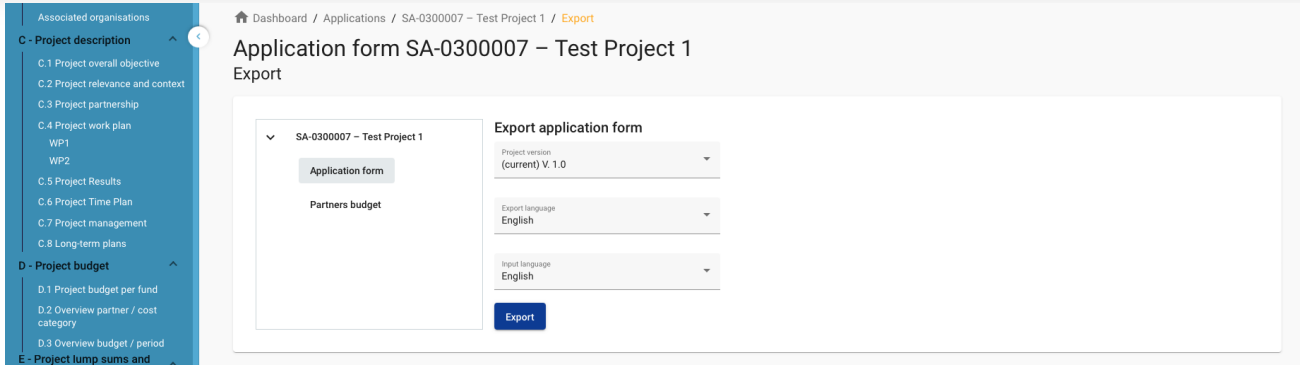
Jems allows to upload the most popular file types relevant for the programmes' usage

Submission



- It is highly recommended to run the pre-submission checks in due time and already during filling the different section of the application form;
- A successful pre-submission check is no guarantee that an application is fully complete and formally compliant

Submission



- "Application form" to export the Application Form sections A, B and C as a .pdf file (not including detailed Partner budget tables)

- "Partners budget" to exports the project budget tables from section D and the Partner Budget tables from section B as a .xlsx file;

Questions and answers

- ✓ **Please feel free to make questions:**
  - at the end of the working session
- ✓ **Online:**
  - Send questions to: **js@italy-albania-montenegro.eu**
  - FAQ document published at

    www.italy-albania-montenegro.eu

    Section: /programme/south-adriatic-2021-27/south-adriatic-calls